



**MISSOURI MUNICIPAL LEAGUE
SHERATON HOTEL AT CROWNE CENTER
KANSAS CITY, MO**

SEPTEMBER 10 -13, 2023

Bob Willumsen serves as a speaker, trainer, and coach on The John Maxwell Leadership Team and as President of Potential 2 Results, an executive coaching company that serves organizations ranging from non-profits to Fortune 100 corporations.



Bob's mission is to help you reach your potential by equipping you with leadership, communication, and personal growth skills. Through vulnerable and authentic conversations, Bob has a proven track record of helping leaders create positive transformation in themselves, their teams, their organizations, and community.

Sunday, September 10, 2023 - \$125.00 Full Day - \$62.50 Half Day

Master Academy – 8:00 -12:00

Confident Communication - Frustration. Confusion. Anxiety. Dishonor. Lack of trust. These are words used to describe typical team dysfunction. What if it were different? What could you achieve?

These dynamics can be overcome when you develop the characteristics of a confident communicator. This workshop will help you leverage curiosity, care & candor, clarity, consistency, and courage to increase your influence with the people around you, so you can accomplish your individual and team goals.

Master Academy – 1:00 -5:00

Growing Through Change - Change is inevitable. And whether your natural tendency is to create change or to resist it, the cheat code to achieving your next level of success is to use change as a tool for personal growth. This workshop will help you develop a growth mindset, easing your fear of change and increasing your ability to thrive in it. You'll learn the keys to becoming the type of person who tackles change with confidence, increasing your personal and professional success



MELISSA BURTON, SAVANNAH BURTON, ABBIE OGBORN

Sunday, September 10, 2023 - New Clerks/Refresher Course \$125

The class will go over the basics of being a City Clerk which include the various types of governments; the role of a city clerk; boards and commissions; agendas, minutes, ordinances and resolutions. Other topics covered include records retention, budgeting, elections basics, public works contracts, identity theft and more. They will discuss the classifications and legal requirements for ordinances, the procedure by which they are adopted and codification of ordinances. The presentation will conclude with a basic summary of the rules of parliamentary procedure and common mistakes made regarding those rules. This session is perfect for someone just getting experience in the municipal clerk world, so please feel comfortable asking questions and get involved in the discussions.

RICHARD SHEETS

Monday September 11, 2023 - Lobbying 101 - How to Be an Effective Advocate -

Ensuring that the interests of Missouri municipalities are represented during the legislative process is a year-round activity. At this session, the League's executive director will discuss the legislative process and how municipal officials can have an impact. From building relationships with state legislators to action steps following League legislative alerts, this session will provide attendees with tools they can use to advance the League's priorities.

KAREN GOODWIN

Tuesday, September 12, 2023 - Parliamentary Procedures

REGISTRATION: See next page

Lunch on Sunday will be on your own. Dress is Business Casual

Please return this form with a check if you are NOT registering online.

Name: _____

City: _____

Address: _____

State: _____ **Zip:** _____

Phone: _____

Email: _____

I will be attending:

_____ **MML Master Academy All Day or 1/2 Day - circle one**

_____ **New Clerks Institute**

Please mail completed form with your check to: Treasurer Brooke Bell,

City of Savannah, 402 Court Street, Savannah, MO 64485

**You may register and pay with credit card online by clicking the link below:
MoCCFOA Master Academy at MML**

MML Master Academy	\$125 Members	\$150 Non Member	= _____
1/2 Day Master Academy	\$62.50 Members	\$80 Non Member	= _____
	Morning or Afternoon - circle one		
New Clerks Institute	\$125 Members	\$150 Non Member	= _____
		Total:	_____